



Memorandum # 22/2004

Commonwealth of Massachusetts | Public Employee Retirement Administration Commission
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MEMORANDUM

To: All Retirement Boards

From: Joseph E. Connarton, Executive Director

Date: June 29, 2004

Subject: Submission of Disclosure Forms

The new PERAC Disclosure Form that was distributed last summer has proven very helpful in illuminating possible financial relationships involving investment managers, investment consultants, and third party marketers.

In addition to mandating the use of these forms in all subsequent investment manager searches, PERAC Memo #28/2003, dated August 23, 2003, which accompanied the release of the new investment forms, instructed boards “to forward the new Disclosure Form to all existing vendors for filing with the Board.”

At this time, in order to assure that we have updated Disclosure Forms on file for all managers currently employed by Massachusetts public retirement systems, we are asking that boards forward to PERAC all completed Disclosure Forms that have not been previously submitted to us. These forms should be sent to Rose Cipriani in the Investment Unit.

Thank you very much for your cooperation.